



ATC COVID-19 Related Practices

If a Discovery/Cadet Flyer or his/her designated pilot is feeling unwell, future flying sessions should be cancelled until cleared to fly by ATC Staff.

Instruction:

- The ATC aircraft (N8222D) will be sanitized before and after every flight by the acting Certified Flight Instructor or Discovery Pilot using approved cleaning products. Cleaning products and an Airplane Sterilization Checklist is available in the back of the airplane.
- Everyone in the plane is required to wear a mask covering nose and mouth.
- Everyone in the plane is required to wash or purell hands before and after accessing the aircraft.
- If the wearing of a mask in any way inhibits the safe operation of the aircraft, masks shall be removed.
- Keep all air vents at the full open position during ground and flight operations to the extent possible, to provide maximum ventilation of the cabin.

Visits:

- Discovery and Cadet Flyers will meet their Pilots outside of the building prior to flight. Pilots and Flyers will wear face masks when they arrive at the airport.
- Pilots and Flyers will remain at least 6 feet apart to the greatest extent possible.
- Temperatures will be checked upon meeting outside of the building. The Pilot will take the Flyer's temperature, and the Pilot will certify that he/she has been fever-free (below 100.4°) for 24 hours.
- Prior to each flight, Pilot and Flyer will complete an online questionnaire regarding travel and health history for the last 14 days prior to lesson.

Other Accommodations

- Each Discovery and Cadet Flyer will be assigned his/her own headset which will be kept in a dedicated plastic bag at the back of the airplane.
- PPE items (face masks, gloves, Purell) will be available in the back of the airplane.
- No log books or binders will be used at this time. All flight times (HOBBS/TACH) should be texted directly to Martha (617-610-5227).
- Wearing driving, latex, or similar type gloves during your flight is recommended.

Airplane Sterilization Checklist

Items in Cleaning Supplies Box:

- Cleaning Checklist
- Clorox wipes
- Paper towels
- Special wipes for avionics
- Plastic shopping bags to take out the trash when done flying
- Permanent Marker

- Facemasks
- Gloves
- Purell

Wipe down all surfaces BEFORE flight including:

1. Yoke
2. Instrument Panel
3. Seats
4. Airplane Checklist
5. Handles used for opening and closing door(s)
6. Handles used to open and close windows/air vents
7. Trim Bar
8. Dip stick used for checking oil
9. Gas filter

Repeat Above Sterilization procedures for first 7 items AFTER flight

NOTES:

Pilots should use personal headsets.

Headsets are assigned to Cadet and Discovery Flyers and are in the back of the plane in separate bags with the Flyer's name on front.

Headsets should be used WITHOUT mic muffs.

Pilot and Flyer should arrive at the airport wearing mask. These are located in a bag at the back of the airplane should they need to be replenished.

After flight, Pilot should put all used wipes, paper towels, facemasks, gloves, etc. in a plastic shopping bag and bring out of the plane to be disposed.